

ACTION MEMORANDA

From: A-344

Thru: A-395

ACTION MEMO - #A-344 - #A-395
DI JAN 1964 - 24 JUN 1964

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Action Memoranda A-344 to A-395

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OFFICE OF THE DIRECTOR

Action Memorandum No. _____

A-395

Date _____

24 June 1964

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X1 TO : DD/I Att: Mr. Borel
 DD/P Att:
 DD/S Att:
 DD/S&T Att:
 General Counsel
 Inspector General
 D/BPAM

SUBJECT : Annual Report for the President's Foreign Intelligence
 REFERENCE: Advisory Board

1. Attached is an outline which the President's Foreign Intelligence Advisory Board has asked CIA to follow in preparing its annual report covering the fiscal year ending 30 June 1964. Opposite each part of the outline I have entered the initials of the Agency component(s) responsible. Where two or more components are shown, they should coordinate informally to avoid duplication. The outline is not intended to be rigid; items not covered in the outline (for example, work of the IG and OCC) should be submitted if they would be of interest to the Board.

2. Note that the first paragraph in the outline asks us to cite the NSCID, DCID, or other applicable authority. Such citation may be expanded with discussion in cases where CIA's role or authority should be spelled out for the Board, or where the Board might help strengthen CIA in carrying out its responsibilities.

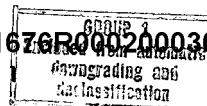
3. Please submit drafts in duplicate, double-spaced, by 1 September 1964. This deadline extends by three weeks the time originally allowed. If there are questions, please call me on Extension

Office of the Executive Director

SUSPENSE DATE:

DRM:drm

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OfficeREPORTING OUTLINE
(Central Intelligence Agency)

Information concerning major intelligence-related activities including the following (identifying in each instance, where applicable, the governing National Security Council Intelligence Directives, Director of Central Intelligence Directives, or other national policy directives, pursuant to which such activities are performed):

BPAM

A. Organizational arrangements for headquarters and field direction of intelligence-related functions, including organizational charts.

BPAM

B. Total cost figures, and manpower totals at headquarters and in the field, with projections for each of the succeeding five years. (Include subtotals of cost and manpower figures applicable to each separate major program or activity, including research-and-development, studies or other projects conducted on an "in-house" or contract basis.)

DD/S

C. Training of intelligence personnel.

DD/I

D. Intelligence collection requirements. (Coordination, formulation and tasking of requirements generated internally or by other agencies for purposes of meeting intelligence needs.)

E. Intelligence collection activities (reflecting significant results achieved during the reporting period) including those programs on the following list in which your agency performs a collection function:

DD/I
&
DD/P

(1) Basic intelligence.

(2) Biographic intelligence.

(3) Political intelligence.

(4) Economic intelligence.

(5) Scientific and technical intelligence.

DD/S&T
&
DD/P

(6) Guided missile and astronautics intelligence.

(7) Atomic energy intelligence.

(8) Photographic intelligence (collected by means of satellites, manned aircraft, drones, agents or other resources.)

DD/I & DD/S&T

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- DD/S&T (9) Signals intelligence.
- DD/I (10) Geographic and geodetic intelligence.
- DD/P (11) Order of battle intelligence (e.g. ground, naval, air, radar).
- DD/P & DD/I (12) Defectors.
- DD/P (13) Clandestine agent collection.



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DD/I

DD/I

(16) Other.

DD/P
&
DD/I

F. Screening of raw intelligence. (Procedures employed in the field and at headquarters including description of programs designed to reduce unessential, duplicative reporting.)

DD/I

G. Intelligence production.

&
DD/S&T

(1) Current intelligence analyses. (Including organizational and procedural arrangements in the field and at headquarters; procedures for timely identification and exploitation of early warning and indicator-type data concerning developing crisis situations warranting prompt consideration at highest government levels.)

(2) National and Special Intelligence Estimates. (Support to and participation in the preparation of National and Special Intelligence Estimates for use in the national policy-making process.)

(3) National Intelligence Surveys. (Support to and participation in the preparation of National Intelligence Surveys, including the status of implementation of NIS production schedules to meet national and military requirements.)

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**DD/I
&
DD/S&T**

(4) Other significant intelligence productions. (Identification of intelligence publications produced on a regularly scheduled basis for either inter-agency or intra-agency consumption.)

**DD/S
&
DD/P**

H. Protection of sensitive U. S. intelligence data, sources and methods. (Specific programs which are designed to afford this protection and which are additional to the general programs outlined in the counterintelligence section of the annual report:

(1) Controls and compartmentation of particularly sensitive intelligence data and techniques.

(2) Controls on releases of classified information to foreign governments, officials, and international bodies.

(3) Controls on other releases of intelligence-related information, including releases to the press.

(4) Other applicable programs.)

**DD/S
DD/S&T
DD/P**

I. Research and development. (Major programs under way with a view to achieving new or improved capabilities for the collection, processing, analysis, and exploitation of intelligence data.)

DD/S&T

J. Scientific and technical. (Organization and application of scientific and technological resources for intelligence-related purposes; and arrangements for coordination with other intelligence agencies.)

**DD/P in
coord. w/
Security**

K. Counterintelligence activities abroad. Programs for protecting U. S. Government personnel, and sensitive U. S. information, installations and operations against espionage, sabotage and subversion, including:

DD/P

(1) Positive counterintelligence programs for the penetration of hostile intelligence services.

DD/P

(2) Personnel security screening and supervision.

&

DD/S

(3) Physical security.

(4) Communications security, including security of cryptographic systems.

DD/P, DD/S&T, DD/S

(5) Audiosurveillance countermeasures.

DD/P

(6) Coordination of counterintelligence programs with other interested agencies.

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DD/P

L. Covert action programs. (The Agency's role with respect to the formulation, execution and periodic review of programs conducted pursuant to NSC 5412/2. Include annex summarizing highlights of major covert action programs.)

All

M. Deficiencies. (Significant gaps and deficiencies in departmental programs and efforts to meet intelligence and covert action needs, and steps being taken to remove such gaps and deficiencies.)

DD/P

N. Planning for intelligence-related activities in time of war, including support of military operations in wartime.

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